



## GINOSKO DEVELOPMENT COMPANY

Do you want to join a dynamic & growing company in the affordable housing industry, making a difference in the world? Consider Ginosko Development Company's **Development Analyst** role!

**View full job description and apply directly on our careers site:**

<https://ginosko.applicantpool.com/jobs/>

**About Ginosko Development Company - Novi, Michigan - [www.Ginosko.com](http://www.Ginosko.com)**

Ginosko Development Company is a multi-state affordable housing development company with over 20 years of experience in affordable housing development dedicated to "building a brighter future today" for the residents of our communities. Ginosko and our principals or affiliates are the developers and owners of over 4,000 units of multifamily housing, most of which are affordable or mixed income. Our portfolio location is throughout Michigan, Illinois, Ohio and growing.

### **Position Summary:**

The Development Analyst coordinates with executive management to facilitate all aspects of real estate acquisitions. Responsible for financial analysis and underwriting of acquisitions and assisting with the development due diligence of new housing projects, including LIHTC year-15 conversions, Section 8, RAD components 1 and 2, mixed-use, mixed-income, and market rate, both new construction and acquisition/rehab.

The ideal candidate for this position should have:

**Education:** Bachelor's Degree in Finance, Accounting or related field preferred.

**Experience:** 3-5 years' experience in affordable/real estate financial analysis and underwriting, asset management, development and/or financing of multifamily housing. Familiarity with the general principles of real estate, including underwriting, budgeting, and lending practices' previous experience working with diverse populations preferred.

**Certificates & Licenses:** Valid Driver's License with acceptable driving record. Certificate of personal auto liability insurance.

**Other Requirements:** Efficient working knowledge of Word, Excel, business intelligence/data analytics software, e-mail and other business and communication software; familiarity with ESRI, CoStar or other data analytics providers preferred. Strong stakeholder service skills. Exceptional dedication to dependability and punctuality. Strong work ethic. Ability to engage with a team toward a common mission. Additional abilities required:

- Ability to obtain market and demographic information and analyze that information.
- Ability to prepare pro-forma financial spreadsheets, income statements, project development and operating budgets and other relevant financial analyses of low-income



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housing and other real estate developments.

- Ability to read, analyze, and interpret reports, technical procedures, real estate financing documents and contracts, and governmental regulations.
- Ability to provide feedback on acquisition, financing and development strategies from an underwriting standpoint.
- Ability to define problems, collect data, establish facts, draw valid conclusions and offer solutions.

**Primary Work Location:** Novi, Michigan and sites throughout Michigan, Illinois, Ohio and more. Hybrid remote work and onsite work required.

#### **Equal Employment Opportunity & ADA Compliance**

Ginosko Development Company has a deep commitment to diversity and provides equal employment opportunities to all employees and applicants for employment without regard to race, color, creed, ancestry, national origin, gender, sexual orientation, marital status, religion, age, disability, gender identity, genetic information, service in the military, arrest and conviction record (and all other protected classes in the State of Michigan or as provided by Federal Law). Equal employment opportunity applies to all terms and conditions of employment, including hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, and training. To ensure equal employment opportunities to qualified individuals with a disability, Ginosko Development Company will make reasonable accommodations for the known disability of an otherwise qualified individual, unless undue hardship on the operation of the organization would result. We support and promote equal employment opportunity, human dignity, and racial, ethnic, and cultural diversity by taking positive steps to eliminate barriers that may exist in hiring and in employment practices.